



ANGUS S. KING, JR.  
GOVERNOR

STATE OF MAINE  
DEPARTMENT OF PUBLIC SAFETY  
MAINE EMERGENCY MEDICAL SERVICES  
16 EDISON DRIVE  
AUGUSTA, MAINE  
04330

MICHAEL F. KELLY  
COMMISSIONER

JAY BRADSHAW, EMT-P  
DIRECTOR

**Maine EMS Education Committee/Ops Team  
Joint Meeting Minutes  
Wednesday, April 8, 1998**

**Present:** L. Delano, C. Boehm, P. Conley, P. Marcolini, D. Bahr, K. Suminsby, L. Worden, B. Zito, D. Carroll, J. Lebrun, J. Caron, B. Davis, D. Paladino

**Staff:** J. Bradshaw, D. Corning, B. Montejo, D. White

**I. Call to Order** - The meeting was called to order at 9:30 AM.

**a. Introductions** - None necessary

**b. Assign Timekeeper** - Jay Bradshaw

**c. Additions/Deletions to Agenda** - Chip requested we add discussion of Continuing Education/Skills Labs.

**II. First Responder** - We reviewed the items from the Operations Team they had brainstormed in their March meeting, which had been assigned to the Education Committee. Those items and discussion were as follows:

- a. Curriculum rewrite: Dwight will cut and paste our First Responder addendum into the NSC First Responder material, to end up with a Maine First Responder Program. This will include an introduction page mentioning that the course coordinator is responsible to make sure the material in the program is included in the chosen textbook or additional materials must be developed and supplied.
- b. Refresher program and update development: Dwight will also work on this item by developing a stand alone package based on the material the subcommittee developed. Consensus was that an update program could be done by an I/C, or services could do it at the service level as a CEH program, since all CEH programs have to be approved by a region.
- c. Development of student materials for updates: Develop introduction page as mentioned above, making the instructors aware of the objectives that have been added above and beyond the National Standard Curriculum.
- d. Review Texts: Determined to be a function of individual course coordinators.
- e. Discuss/Review/Develop Bridge Course: There was a great deal of discussion today on whether or not we should develop a bridge course, taking into account the number of hours needed in a

bridge course, the number of students likely to want a bridge course, and the amount of resources needed to develop a bridge course. The suggestion was made to see if any other state that has developed a bridge course from First Responder to EMT, and if so could we review their program for possible implementation in Maine. Jay will e-mail the other states to see what might be available.

- f. Instructor Update Training: Dwight will develop a bullet sheet of what is included in the Maine First Responder program.
- g. Reciprocity: Will be taken care of at staff level, to be sure that anyone coming in on reciprocity meets our new standard, once implemented.
- h. Integration with Red Cross material: Dwight will contact the Red Cross to advise them of the changes in our First Responder training, which they will need to meet if they want to be able to continue to provide courses leading to licensure.

**III. Instructor/Coordinator Program** - A lengthy discussion was held on many important aspects of this topic, without a good focus and direction of discussion developing. We discussed separating Instructor from Coordinator (although 1 person could fill both roles), but we failed to reach a consensus to do this. The Education Committee was charged with developing a draft on certification, recertification, decertification and a job description of a "lead instructor".

**IV. EMT-Intermediate** - Discussion centered on the development of the Southern Maine EMS proposed enhanced EMT-I program, due to the expected length of time before the NSC on EMT-I is completed. Based on that, the following steps were outlined:

- 1. SMEEMS will develop a package of information, rationale, and data to distribute to all regions, MEMS, and the MDPB.
- 2. SMEEMS will develop recommended protocol changes for the MDPB.
- 3. SMEEMS will provide the latest draft of the proposed enhanced EMT-I curriculum to the Education Committee for their review and discussion.
- 4. MEMS Education & Training Coordinator will make contact with NHTSA and/or other appropriate people to gather further information on the projected timeline for the release of the NSC EMT-I course.

## **VI. Adjournment**

The meeting was adjourned at 12:45 PM. The next joint meeting of the Education Committee and Operations Team will be on October 14, 1998.

Respectfully Submitted,

Dwight Corning